

Checklist to help determine if your company needs a Chief of Staff

- Need for focus on high-level strategic decisions: Are you spending most of your time on day-to-day operations and not enough on big-picture strategy?
- Operations improvements: Are there gaps in the execution of your company's operations?
- Difficulty driving change: Are you struggling to implement significant changes in your organization?
- Navigating uncertainty and risk: Are you facing challenges in navigating uncertainty and risk in your business?
- Decision-making: Are you missing key information or political, organizational, and emotional intelligence that could help inform your decisions?
- Time constraints: Do you have enough "white space" in your calendar to consider future opportunities, or are you constantly reacting to what has already happened?
- Political or cultural blockages: Are political or cultural factors blocking progress in your organization?
- Need for follow-up: When you direct that action be taken or ask for data on a particular issue, do you often not hear back until you remind people?

If you answered "yes" to several of these items, it may be worth considering hiring a Chief of Staff to support your business. A Chief of Staff can help you focus on high-level strategic decisions, improve operations, drive change, navigate uncertainty and risk, and make informed decisions.